

ALERT LEVEL 1 – COVID-19 SAFETY PLAN

TRUST AORAKI TENNIS CENTRE

CLUB NAME: Tennis South Canterbury – Trust Aoraki Tennis Centre

CONTACT PERSON NAME: Mandy Gillies

CONTACT PERSON PHONE: 027 503 7932

NEXT REVISION DATE: 31.07.2020

Tennis South Canterbury has implemented the following measures so we can:

- Keep paid and voluntary staff healthy and safe
- Keep members and casual users healthy and safe
- Reduce the chances of COVID-19 recurring in the community, and
- To ensure that the Trust Aoraki Tennis Centre can continue to operate without the possibility of another lockdown period being required.

	WHAT MEASURES ARE IN PLACE?	
✓	<i>Signage is in place at access points to the building.</i>	
PLANNING AHEAD		
✓	The Centre Managers & Coaches have met and together identified the types of tennis activities that will take place at our tennis club at Alert Level 1.	
✓	We have undertaken a deep clean of communal areas such as toilets, changing rooms, kitchen, clubhouse etc.	
✓	We are ensuring club/centre representatives and coaching staff that are involved or present regularly are remaining safe by having them: <ul style="list-style-type: none"> • Inducted in relation to the role they are to perform • Complete contact tracing requirements • Wear appropriate PPE • Maintain appropriate physical distancing • Sanitise their hands and any equipment/touch points regularly 	
✓	Visitors to TATC, including players & supporters, are responsible for keeping track of their own movements.	



ACCESSING THE CLUB/VENUE		
✓	We have clearly communicated how the club/centre will be open, and for what activities, with our membership, coaching and casual player databases. This is visible on our website, social media pages and other communication methods to members.	
✓	We have ensured through club/centre and coaching programming that any restriction guidelines on crowds/gatherings will be followed where necessary.	
✓	We have ensured through club/centre and coaching programming that sessions are phased to avoid gathering occurring at communal points such as entries and car parks where possible.	

WHAT MEASURES ARE IN PLACE?		
SIGNAGE		
✓	We have put a Safety Guidelines for Tennis poster up at the entrances to the Trust Aoraki Tennis Centre	
✓	We have put a Safety Guidelines for Tennis poster up in at least two locations on windows around the Trust Aoraki Tennis Centre	
✓	We have put a Safe Coaching Practices poster up at the entrances to the Trust Aoraki Tennis Centre	
CLEANING & HYGIENE		
✓	We are ensuring all high contact areas (e.g. entrance door handles) are being sanitised regularly and expect users to adhere to the guidelines outlined	
✓	Hand sanitiser and soap and water facilities are available for court users, club/centre representatives and coaching staff to use before and after they have played/visited the Trust Aoraki Tennis Centre.	
✓	If it is identified that a COVID-19 carrier uses the Trust Aoraki Tennis Centre, we will close the facility immediately upon notification until appropriate sanitising measures can be conducted.	
✓	Shared equipment will not be available – players are to bring their own rackets/balls and keep their own gear and equipment with them at all times.	



CLUB/CENTRE EQUIPMENT & FACILITIES	
✓	All indoor seating areas, kitchen facilities, upstairs and secondary toilets and changing rooms are accessible if necessary only. Available toilets are located in the entrance foyer only.
✓	All umpire stands and court seating should not be used. Additionally - we have removed any other items that do not need to be on courts at this time (e.g. squeegees, scoreboards, tennis equipment)
✓	Upstairs facilities – kitchen, bar & lounge area remain closed for general access until further notice – bookings are being accepted.
COACHING PRACTICES	
✓	Coaching staff have adapted the delivery of coaching programmes to ensure adherence to government health and safety guidelines. This includes: <ul style="list-style-type: none"> All attendees (players and parents/guardians) must register with the contact tracing tool upon arrival to each session. Coaches will regularly reconcile the contact tracing register to ensure that all attendees are following this requirement. Scheduling of coaching sessions has been adjusted to ensure no crossover between players. Live ball drills and game-based play are prioritised over basket feeding drills to limit handling of tennis balls where appropriate Coaches and players are to respect physical distancing at all times including while playing, when giving feedback and while players are resting. Players and coaches are to keep 2 metre distance from one another. Coaches are avoiding activities, exercises and drills where players come in to contact or too close to one another. Where practical & appropriate, coaches may spread out & use every second court. Coaches will limit the use of coaching equipment such as target cones. Players are not to handle any coaching equipment – our coaches will pick up balls and feed
✓	In addition to the Trust Aoraki Tennis Centre cleaning and hygiene policies, the coaching staff have also implemented the following: <ul style="list-style-type: none"> Players are not to handle any balls or coaching equipment. Only the coach should be in contact with shared equipment Please clean/sanitise your hands before entering and when leaving the court Do not touch your face after touching a ball, racquet or other tennis equipment Balls will be limited in supply due to handling restrictions We will replace all balls if someone with/suspected to have COVID-19 comes in contact with them We will clean tennis gear with alcohol-based disinfectant We will limit the use of equipment such as drop-down lines or cones
EXTERNAL VISITORS	
✓	We have guidelines for third party contractors to make contact prior to visiting the Trust Aoraki Tennis Centre – this is to ensure: <ul style="list-style-type: none"> All visits to the Trust Aoraki Tennis Centre are necessary and kept to a minimum – visit by appointment.
COMMUNICATIONS	
✓	We have identified on our website, social media pages, Tennis South Canterbury database communications and on signage at the club who should be contacted in the event of any user having concerns about something observed at the Tennis Centre.
✓	We have displayed this safety plan clearly for court users to view.
✓	We have added this safety plan to Tennis South Canterbury website and emailed it to all players and coaches.

